

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings of over £50,000 or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Karen Collett	Community – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)
Councillor Stephen Johnson	Property and Housing – Property Investment Board, WBC asset base and private sector housing
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects
Councillor Peter Taylor	Deputy Mayor and Portfolio Holder for Client Services – Outsourced services, client services, contract management and commissioning framework
Councillor Mark Watkin	Resources and Customer Service – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Watford Borough Council's reviewed vision, priorities and values and the Corporate Plan 2016-2020	Manny Lewis Managing Director Tel: 01923 226400 manny.lewis@watford.gov.uk	Cabinet Council	June 2016 July 2016	Corporate Plan 2015-19 Medium Term Financial Strategy	
To approve changes to the table at 7.3.6 of the Residential Design Guide This change is to bring the standards in the table in line with the National Space Standards issued by DCLG in March 2015. To agree that any future non-material changes can be agreed by the Portfolio Holder and the Head of Service for Regeneration and Development	Sian Finney-MacDonald Urban Design and Conservation Manager sian.finney-macdonald@watford.gov.uk	Cabinet	June 2016	Residential Design Guide - Adopted July 2014 Watford BC Technical Housing Standards - nationally described space standard	
The future of ICT	Joanne Wagstaffe Shared Director of Finance joanne.wagstaffe@watford.gov.uk	Cabinet	June 2016		

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To approve the improved accessibility and modernisation of Watford Borough Council's play offer	Alan Gough Head of Community and Customer Services alan.gough@watford.gov.uk	Cabinet	July 2016	Cabinet report	
Exemption process for the award of contracts: Voluntary Programme to assist refugees	Perry Singh Interim Housing Section Head perry.singh@watford.gov.uk	Cabinet	July 2016		
To proceed to develop Industrial Zone South, Watford Health Campus as outlined in the Cabinet paper Part B	Martin Jones Regeneration and Property Section Head martin.jones@watford.gov.uk	Cabinet	July 2016		
Summary of the Financial Outturn 2015/16	Bob Watson Head of Finance (Shared Services) bob.watson@watford.gov.uk	Cabinet	July 2016		

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Contract award for the management of the Council's Property Investment Portfolio	Martin Jones Regeneration and Property Section Head martin.jones@watford.gov.uk	Head of Regeneration and Development	July 2016	Report to Cabinet 18 January 2016 Property Investment Strategy, Governance and Management Arrangements	
Approval of the 5 year Business Plan for the Housing Joint Venture Company between Watford Borough Council and Watford Community Housing Trust, to be known as Hart Homes Watford Ltd	Alan Gough Head of Community and Customer Services alan.gough@watford.gov.uk	Cabinet	September 2016	5 year business plan Shareholder agreement	
For the Council to underwrite loan that Herts LEP have agreed to give to Skillmakers	Cherie Norris Economic Development Officer cherie.norris@watford.gov.uk	Cabinet	September 2016	PID Skillmakers Skillmakers project plan April 13 Stakeholders Cabinet report	